

Appendix 3
Table 1 – Health and Safety Activity

Activity	Level of activity	
	2019-20 (Actual)	2020-21 (Estimated)
Premises inspections and interventions (including revisits)	12	10
Health and safety complaints and requests for service *	60	75
Accident and dangerous occurrence investigations commenced **	24	30
Specific smoke free enforcement visits***	0	0
Matters of Evident Concern (MEC)****	23	30
Health and safety promotion and advice to business/enquiries	e.g. provision of training courses, development of newsletter, leaflets, website, educational initiatives (in addition to those identified in “interventions”)	
Liaison with other organisations	Five meetings of the Cambridgeshire and Peterborough Food and Safety Group	

* This figure includes statutory notifications about working with asbestos, Adverse Insurance Reports (AIR) about unsafe work equipment and requests for advice and information. The diversity of work illustrates the importance of maintaining resources in order that effective investigations can be carried out.

**The selection of accidents for investigation is founded upon the risk-based criteria in Local Authority Circular (LAC) 22/13.

*** This figure is driven by the number of relevant complaints received by the service.

**** Matters of Evident Concern are significant health and safety problems that officers have noted during non-health and safety activities.